4-H Club By-Laws - OPTIONAL - Template

The 4-H Club Constitution is required for every 4-H Club. Though optional, Clubs may create their own set of operational "By-Laws", as long the added rules do not conflict with the Club Constitution.

Include any additional Club rules, guidelines, expectations or policies not listed in the constitution: dues, committees, achievement requirements, record books, project exhibition, fund raising, club trips, etc.

Below are examples of optional articles that could be included in a 4-H Club's By-Laws.

4-H Club By-Laws

Article I. The name of the Club shall be_____ 4-H Club (the "Club"). Organized in the County of _____, OH.

Article II. Meetings

- Meetings held at on the 3rd Wednesday, 7 pm, monthly.
- The re-organization meeting held the third Wednesday in January.
- The annual achievement and awards program held the 3rd Wednesday in October.

Article III. Policies

- The Club will hold a minimum of six meetings annually that include business, social and recreation activities, and hands-on fun learning.
- Members and volunteers must attend a minimum number of 4-H meetings to be considered a "4-H participant in good standing". Be sure to check your county's requirements to understand what the expectations are, which are _____.
- A simple majority of "votes in favor" will pass decisions, except those identified in the constitution as a major decision, which must be voted on by 2/3 of the membership.

Article V. Parliamentary Procedures

- The Club will use basic principles of parliamentary procedures as defined in Roberts Rules of Order.

Article VI. Officers

- Election of officers will occur one month after the re-organization meeting.
- Nominations from the floor will also be permitted.
- The Club will vote on vacancies in any given office.

Article VII. Committees

- Standing committees will be: (1) Awards and Recognition Banquet Committee, (2) Fundraising Committee, (3) Community Service, (4) Constitution and By-laws. (5) Activities Committee.

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Revised April 2023

These By-Laws have been adopted by the members of

_____ 4-H Club On (date) _____

_____ _____

Signature
Club Organizational Advisor

Print name
Club Organizational Advisor

_____ _____

Signature
Club President

Print name
Club President

Members Present: