

# How to Address an Envelope

Senders Address: This is where YOUR address goes!

Chris Clover  
325 W. State Street, Bldg. B  
Georgetown, OH 45121

Stamp: Make sure you are using the right amount of postage so your letter is delivered!



Chris Clover  
325 W. State Street, Bldg. B  
Georgetown, OH 45121

Recipients Address: This is where the person you are sending the letter TO address goes! It should be printed neatly in the center of the envelope.

