

## 2024 Senior Category Job Description

Clover University Dining Services  
4444 Clover Road  
Clover City, OH 12345

**Contact:** Chris Clover

**Position:** Assistant Chef

### **Position Overview:**

The Assistant Chef is responsible for the preparation of cooked foods in support of a dining operation that serves students, staff, faculty, and guests of the university. Operates as part of the culinary management team and is responsible for a complete knowledge of food preparation and function of all stations within the operation; knowledge and skill in food presentation and the utilization of proper methods; understands methods of proper timing to ensure that freshly cooked products are ready for continuous service is paramount; steps in and adds support to any station to ensure proper finish and timely service is the key duty of this position; performs special functions and events; work schedule will include afternoon and evening hours; acts as primary culinary manager in absence of the Unit Chef.

### **Qualifications**

#### Required Qualifications

- Bachelor's degree in culinary arts, or equivalent combination of education and experience;
- 2 years' culinary experience; knowledge of ServSafe or similar food safety program;
- Knowledge of HACCP procedures, knowledge of all kitchen equipment;
- Must be proficient in recipe and menu creation;
- Must be able to train and work with both students and regular employees;
- Ability to lift 50 lbs;
- Successful completion of a background check.

#### Preferred Qualifications

- 2-4 years' culinary experience;
- Minimum (6) months supervisory experience; knowledge of CBORD / FSS desired;
- Experience in a high-volume food operation;
- Experience in catering, fast casual, or cafeteria style dining operations;
- ServeSafe certification.

Eligibility: Senior